

BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

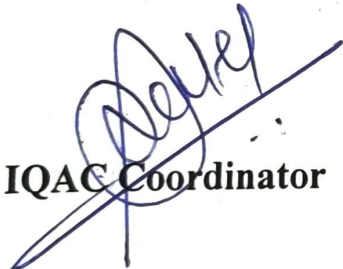
Date: 1/6/2020

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on Monday, 5th June 2020 in the Conference room at 10:30 A.M. All IQAC members are invited to attend this meeting.

The Agenda of the meeting is attached with this notice.

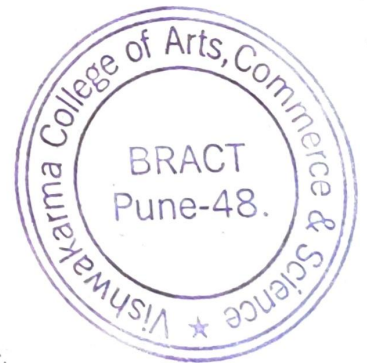
All the members of IQAC are requested to go through the notice and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr.Suresh Sase
Mr.Santosh Karekar
Mr.Sudhir Chitnis
Dr.Shital Mantri
Mrs.Vaishali Kale
Ms.Poonam Jadhav
Mrs.Swati Pujari
Dr.Atul Killedar



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Meeting Agenda

Date: 15/6/2020

Venue :Conference Room

Time: 10:30 AM

Called by : IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of agenda items.
2. Review of the previous IQAC meeting.
3. Post Covid-19 Rehabilitation plan for VCACS.
4. Online platform and ICT based teaching and learning.
5. Admission Process of UG and PG Courses.
6. MoU Signing with industry and research institutes.
7. Fees Concession.
8. Organizing workshop, Webinar, FDP, Add on, Certification courses.
9. Affiliation Work.
10. Compiling AQAR.
11. Parent Teacher Meet.
12. NSS and SDO activity conduction.

BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Minutes of Meeting

Date: 15/06/2020

The meeting of the IQAC committee was held on Monday 15th June 2020, at 10:30 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|-----------------------|--------------------------|
| 1. Dr. Arun Patil. | 2. Mrs. Anjum Patel |
| 3. Mr. Suresh Sase | 4. Mr. Santosh Karekar |
| 5. Sudhir Chitnis. | 6. Dr. Shital Mantri |
| 7. Mrs. Vaishali Kale | 8. Dr. Atul Killedar |
| 9. Mrs. Swati Pujari | 10. Ms. Poonam Jadhav |
| 11. Dr. Ajit Phadkule | 12. Dr. Shailesh Kasande |
| 13. Mr. Hitesh Lodha | 14. Mr. Navnath Memane |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee welcomed all the members of IQAC committee for the meeting. This was the first meeting in the academic year 2020-2021. He briefed the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The IQAC Coordinator Anjum Patel has also welcomed the members to the meeting of the IQAC.

1. Approval of Agenda Items:

Accepted

2.Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3.Post Covid 19 Rehabilitation plan for VCACS:

IQAC coordinator Anjum Patel proposed a post COVID 19 rehabilitation plan which was prepared under guidance of Chairperson Dr.Arun patil , with the main goal to prioritize health and safety of the students and faculty members and also requested suggestions for the same. Chairperson Dr.Arun Patil informed that thermal scanner will be placed at the entrance. Hand Sanitization is made compulsory before entering the premises. Chairperson has also informed that the campus will be sanitized on a regular basis. Students and staff members without Covid-19 symptoms are allowed to enter the college. Oxygen saturation level will also be checked at the entrance. According to covid-19 guidelines wearing a mask is mandatory for all.

4.Online Platform and ICT based teaching and learning:

HOD Commerce Dr.Shital Mantri informed that online session by Mr.Deepak Pawar was organized to educate all staff members about Vishwakarma online Learning Platform(VOLP) as well as Sudhir Chitnis suggested exploring more online application like Google Meet, Zoom, online software etc for conducting theory as well as practical sessions. All IQAC members agreed upon using an online educational platform which allows for a better balance of work and studies. Information and Communications Technology (ICT) can impact student learning when teachers are digitally literate and understand how to integrate it into the curriculum.

5. Admission Process of UG and PG Courses :

Principal Dr. Arun Patil has suggested members for 'Admission committee' for the academic year 2020-21, with briefing about various suggestions like advertisement in newspapers, hoarding and digital media.

6.MOU Signing with Industry and research Institute:

Dr. Shital Mantri informed all IQAC members that national tie up is very essential after brief discussion about this, signing of MoU between New Era Education services, Pune, ERA Edutech, Pune was decided.

7.Fees Concession

Chairperson Principal Dr.A.R.Patil under his rights decided to grant fees concession to needy students.

8.Organizing online Workshop,Webinar,FDP, Add on , Certification courses:

Workshops, Webinars and FDP should be organized to provide Industry Education Interaction. IQAC Coordinator Anjum Patel laid down planning for National workshop and International Webinar with Huddersfield University, UK. Also she has presented planning for conduction of Add on and certification courses for this year.

Dr.Shital Mantri and Mr.Sudhir Chitnis enlisted members for the organizing committee. IQAC Coordinator suggested an Online faculty development program and decided to encourage faculty

members to attend Online FDP organized by other colleges. Poonam Jadhav suggested to organize “Online learning” FDP for teaching staff and “Academic administration” FDP for non Teaching staff members.

9.Affiliation Work:

Registrar Sase sir informed all members that all work related to affiliation and Continuation of various courses for AY2020-21 has been completed successfully.

10. Compiling AQAR :

IQAC coordinator Anjum Patel recommended compiling of structured data for AQAR submission, and all members agreed upon this.

11. Parent Teacher Meet:

IQAC member Swati Pujari along with Poonam Jadhav laid down plan of Parent Teacher Meet for academic year 20-21. Plan is accepted by all IQAC members.

12.NSS and SDO activity conduction:

Chairperson Dr. Arun Patil advised to conduct various programs of NSS and SDO under Covid -19 Guidelines and most of the programs should be conducted online.

13.Meeting concluded with a Thank You Note.



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Date:6/11/2020

NOTICE

It is hereby informed that , the meeting of Internal Quality Assurance Cell(IQAC) is planned on Wednesday, 11th November 2020 in the Conference room at 11:30 A.M. All IQAC members are invited to attend this meeting. The Meeting will be conducted using Social Distancing norms set by Government. The Agenda of the meeting is attached with this notice.

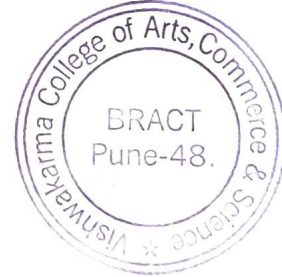
All the concerned are requested to go through it and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr.Suresh Sase
Mr.Santosh Karekar
Mr.Sudhir Chitnis
Dr.Shital Mantri
Mrs.Vaishali Kale
Ms.Poonam Jadhav
Mrs.Swati Pujari
Dr.Atul Killedar
Dr.Ajit Phadkule
Mr.Hitesh Lodha
Dr.Shailesh Kasande
Shri.Sunil Bhat (C.A.)
Ms.Ishika Lodha
Mr.Navnath Memane



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Meeting Agenda

Date:11/11/2020

Venue :Conference Room

Time: 11:30 AM

Called by : IQAC Coordina

Attendees: IQAC Committee Members

Agenda:

1. Approval of agenda items.
2. Review of the previous IQAC meeting.
3. Conducting Remedial Lecture.
4. Review of Measures to avoid Covid-19.
5. Online FDP.
6. Alumni Meet.
7. Organizing Online Vishwa Carnival Intercollegiate Competition.
8. SPPU Examination Guidelines.
9. Signing MoU's.
10. Industry Sponsored Project.
11. Organizing Online Vishwanubhav 2K20.
12. Translator for NPTEL.



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Minutes of Meeting

Date:11/11/2020

A meeting of the IQAC committee was held on Wednesday 11th November 2020, at 11:30 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|----------------------------|-------------------------|
| 1. Dr.Arun Patil. | 2. Mrs.Anjum Patel |
| 3.Mr.Suresh Sase | 4. Mr.Sudhir Chitnis |
| 5. Dr.Shital Mantri | 6. Mrs.Vaishali Kale |
| 7. Dr.Atul Killedar | 8. Mrs.Swati Pujari |
| 9. Ms.Poonam Jadhav | 10. Dr.Ajit Phadkule |
| 11. Shri.Sunil Bhat (C.A.) | 12. Dr.Shailesh Kasande |
| 13. Ms.Ishika Lodha | |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC

The IQAC Coordinator , Anjum Patel, also welcomed the members to the meeting of the IQAC.

1.Approval of Agenda Items:

Accepted

2.Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3. Conducting Remedial Lecture:

Conduction of Remedial Lectures for slow learners for this year is suggested by HOD Science Mr.Sudhir Chitnis.

4. Measures to avoid Covid 19:

Chairperson Dr .Arun Patil Informed all the members that Campus is Sanitized on regular basis and sanitizer dispensary units are made available all across the VCACS. All IQAC members appreciated efforts taken for the successful implementation of COVID 19 safety measures.

5. Online FDP:

HOD Commerce Dr. Shital Mantri informed all IQAC members that Online FDP program on “Teacher –Now a new concept, a new beginning” was successfully organized by VCACS on Google meet platform . Various faculty members have participated and benefited from FDP.

6.Alumni Meet:

Alumni coordinator Mrs. Vaishali Kale informed all the details of online alumni meet conducted in the month of September 2020.

7. Organizing Online Vishwa Carnival Intercollegiate Competition:

Cultural Secretary Swati Pujari advised that providing online platform for students for presenting their skills is essential in Pandemic Situation. Vaishali Kale And Poonam Jadhav agreed with the same. Mrs. Swati Pujari laid down the plan of organizing Vishwa Carnival Intercollegiate Competition 2021 which includes Poster making, Start up Challenge, Brain Storming and Software Development competitions. Dr. Atul Killedar advised to organize research competition for faculty members as well as students. All IQAC members agreed upon this.

8. SPPU Examination Guidelines:

Chairperson Dr. Arun Patil gave information to all IQAC members about university exam as per guidelines of SPPU. He also informed that all exams will be conducted online as per timetable and schedule of SPPU.

9. Signing MoU's:

Dr. Shital Mantri informed that MoU between VCACS and New Era Education services, Pune was signed on 10th November 2020 for providing Add-on certificate courses for students.

10. Industry Sponsored Project:

Dr. Shital Mantri suggested Industry Sponsored Project for BBA students. All IQAC members agreed on the same.

11. Organizing Online Vishwanubhav 2K20 College level Competition:

HOD Commerce Dr. Shital Mantri Madam Presented detail plan for organizing online event Vishwanubhav 2k20 under Commerce department from 24/11/2020 to 29/11/2020, which includes various Online competitions like lead by speech, Big brand Poster, Brain vita Quiz, Hangman, Correct and Quick Answer, Think Tank and web Sessions of Alumni regarding Career guidance and motivation.

12. Translator for NPTEL:

For online teaching and learning process enrolling under NPTEL and SWAYAM is need of time and IQAC member Swati Pujari told that one of VCACS faculty has successfully completed work as Translator (Marathi language) for NPTEL (National Program On Technology Enhanced Learning) for System Engineering – SWAYAM Programme initiated by Government of India– 2020-21.

13. Meeting conducted successfully with Thank You Note.


BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021


Date:15/03/2021

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell(IQAC) is planned on Monday, 22nd March 2021 in the Conference room at 11:00 A.M. All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

All the concerned are requested to go through it and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr.Suresh Sase
Mr.Santosh Karekar
Mr.Sudhir Chitnis
Dr.Shital Mantri
Mrs.Vaishali Kale
Ms.Poonam Jadhav
Mrs.Swati Pujari
Dr.Atul Killedar
Dr.Ajit Phadkule
Mr.Hitesh Lodha
Dr.Shailesh Kasande
Shri.Sunil Bhat (C.A.)
Ms.Ishika Lodha
Mr.Navnath Memane



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Meeting Agenda

Date:22/03/2021

Venue :Conference Room

Time: 11:00 AM

Called by : IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

Approval of agenda items

1. Review of the previous IQAC meeting
2. International Webinar
3. SPPU Online Examination
4. Organizing Vidyarthini Manch
5. Planning of ERP System
6. Industry Sponsored Project
7. Analysis of Teacher Evaluation
10. Planning of Registration for IIC and AIRRA
11. Planning for E-learning Resources
12. Alumni Contribution
13. Staff Appreciation
14. Research Publication Intimation
15. Placement Details
16. National Science day Celebration
17. Industry Interaction



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2020-2021

Minutes of Meeting

Date:22/03/2021

A meeting of IQAC committee was held on Monday, 22nd March 2021, at 11:00 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|--------------------------|------------------------|
| 1. Dr. Arun Patil. | 2. Mr. Suresh Sase |
| 3. Mr. Santosh Karekar | 4. Mrs. Anjum Patel |
| 5. Mr. Sudhir Chitnis. | 6. Dr. Shital Mantri |
| 7. Mrs. Vaishali Kale | 8. Dr. Atul Killedar |
| 9. Mrs. Swati Pujari | 10. Ms. Poonam Jadhav |
| 11. Dr. Ajit Phadkule | 12. Mr. Navnath Memane |
| 13. Dr. Shailesh Kasande | 14. Mr. Hitesh Lodha |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The Coordinator Anjum Patel, also welcomed the members to the meeting of the IQAC.

1. Approval of Agenda Items:

Accepted

2. Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3. International Webinar:

IQAC coordinator presented the planning for the International Webinar on " **International Opportunities for VCACS Students in UK**". Invitee Guest speakers are **Anna Bashir,, Dr. Frances Louise McGrgor**, and **Jonathan Wakefield** from The University of Huddersfield , England, United Kingdom.

4. SPPU Online Examination:

IQAC Coordinator and CEO Anjum Patel presented the outline regarding SPPU online examination and decided to conduct online guidance sessions for the students

5. Organizing Vidyarthini Manch:

HOD Dr.Shital Mantri (programme officer of Vidyarthini Manch) presented detail plan for organizing five days Vishwavardhini 2k21 program in the month of June under Vidyarthini Manch, which will include online Competitions like Yogasana Competition, Skill Development Competition, Master Mind Quiz Competition as well as webinars and workshop for girl students.

6.Planning of ERP System:

Chairperson Principal Dr.A.R.Patil advised to implement Enterprise Resource Planning (ERP) System to manage day-to-day activities and operations.

7. Industry Sponsored Project:

Progress of Industry Sponsored Project for BBA students by Shree Mahalaxmi Technosales Kolhapur and Sushilanand Equipment, Shirol MIDC, Kolhapur regarding Inventory Risk Management and Employee Perception towards Safety, Health & Welfare respectively discussed in the meeting by Dr.Shital Mantri .

8.Analysis of Teacher Evaluation:

HOD Science Sudhir Chitnis and HOD Commerce Dr.Shital Mantri presented the analysis of all teacher evaluation feedback before the committee for academic year 2020-2021, based on feedback IQAC coordinator Anjum Patel has suggested that concerned teachers should take efforts and try to improve their performance.

9.Plan of Registration for IIC and AIRRA :

Chairperson Principal Dr.A.R.Patil and IQAC Coordinator Anjum Patel informed the members about the plan of registration for Atal Ranking of institutions on innovation achievements and IIC to encourage students to work on new ideas and innovation.

10. Plan for E-learning Resources :

IQAC Coordinator Anjum Patel ,HoD Science Sudhir Chitnis and HoD Commerce Dr.Shital Mantri Suggested to take INFLIBNET-N-LIST membership for next academic year.

11.Alumni Contribution:

Alumni coordinator Vaishali Kale informed all IQAC members that online career guidance and motivation webinars were successfully conducted by Alumni, which provided guidance on placement assistance for students.

12. Faculty Appreciation:

HOD Science Sudhir Chitnis informed all IQAC members that HOD Commerce Dr.Shital Mantri received “**Samaj Bhushan Puraskar**” 2020 by Mitcon Institute of Management for her contribution in Innovative Academic leadership in Commerce & management. All IQAC members appreciated her dedication and hard work.

13. Research Publication Intimation:

HOD Commerce Dr. Shital Mantri informed all IQAC members about Presentation and publication of research paper by various faculty members in international and national conferences. IQAC member Dr. Phadkule suggested encouraging faculty members to enroll in PhD program. It will be helpful for strengthening research activity in college.

14. Placement Details:

Placement Officer and IQAC coordinator Anjum Patel informed all the IQAC members about placement details for the AY 2020-21.

15.National Science Day Celebration:

HoD Science Sudhir Chitnis informed all the IQAC members that on occasion of National Science Day online National Level Webinar was organized on “Future of Science, Technology and Innovation: Impact on Education Skills and Work”. Expert Dr. Prakash P. Wadgaonkar Chief Scientist, Polymer Science and Engineering Division , National Chemical Laboratory, PUNE guided the students about Innovations and Inventions in Science Technology.

16. Industry Interaction:

IQAC member Swati Pujari informed all the staff members about various industry interaction program and various lectures conducted by industry experts during this AY 2020-21.Mr.Navnath Memane suggested some interactions based on current trends in Industry.

17. Meeting concluded with Thank You Note