



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2018-2019

Date: 4/6/2018

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on Monday, 11th June 2018 in Conference room at 11:00 A.M. All IQAC members are invited to attend this meeting.

The Agenda of the meeting is attached with this notice.

All the members of IQAC are requested to go through the notice and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr. Suresh Sase
Mr. Santosh Karekar
Mr. Sudhir Chitnis
Mrs. Swati Sathye
Dr. Shital Mantri
Mrs. Vaishali Kale
Ms. Poonam Jadhav
Mrs. Swati Pujari
Dr. Atul Killedar
Dr. Ajit Phadkule
Mr. Paresh Savla
Dr. Shailesh Kasande
Shri. Sunil Bhat (C.A.)
Ms. Zeel Savla



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2018-2019

Meeting Agenda

Date:11/6/2018

Venue :Conference Room

Time: 11:00 AM

Called by : IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of agenda items.
2. Review of the previous IQAC meeting.
3. Admission Process.
4. International MoU Signing.
5. Purchasing of furniture, equipments and Infrastructural development .
6. Fees Concession.
7. Organizing workshop, Seminar, FDP.
8. Implementation of ISO.
9. ICT based teaching and learning.
10. Administrative and Academic Audit by external agency



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2018-2019

Minutes of Meeting

Date: 11/06/2018

The meeting of IQAC committee was held on Monday 11th June 2018, at 11:00 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|--------------------------|------------------------------|
| 1. Dr. Arun Patil. | 2. Mr. Suresh Sase |
| 3. Mrs. Anjum Patel | 4. . Shri. Sunil Bhat (C.A.) |
| 5. Prof. Sudhir Chitnis. | 6. Prof. Swati Sathye |
| 7. Mrs. Vaishali Kale | 8. Dr. Sheetal Mantri |
| 9. Dr. Atul Killedar | 10. Mrs. Swati Pujari |
| 11. Ms. Poonam Jadhav | 12. Dr. Ajit Phadkule |
| 13. Zeel Savla | 14. Paresh Savla |

Dr. Arun Patil, Principal and Chairman of the IQAC committee welcomed all the members of IQAC committee for the meeting. This was the first meeting in academic year 2018-2019. He briefed the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The IQAC Coordinator, Prof. Anjum A. Patel has also welcomed the members to the meeting of the IQAC.

1. Approval of Agenda Items:

Accepted

2. Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3. Admission Process:

Principal Dr. Arun Patil has suggested the members for admission committee for the academic year 2018-19, with briefing about various suggestions like advertisement in newspaper, hoarding and using digital media in order to increase strength of the students.

4.MOU Signing:

Chairperson Principal Dr. Arun Patil informed all IQAC members that International tie up with other University is very essential after brief discussion about this, signing of MoU between Joongbu University, South Korea, was decided. Industrial Representative Dr. Atul Killeder told that this kind of programs should be implemented twice a year to help student and faculty exchange programs and to enrich their knowledge.

5. Purchasing of Equipments, furniture and infrastructural development :

With increasing strength of students IQAC coordinator Anjum Patel suggested purchasing of benches, Chairs, Computers, UPS, Chairperson Dr. Arun Patil put forth lab construction and purchase of lab equipments which was supported all IQAC members. The said proposal was approved and Member management nominee suggested purchasing of UPS and UPS Battery for uninterrupted power supply. Suggestion of purchasing CCTV surveillance cameras given for keeping watch for smooth functioning of college activities.

6.Fees Concession

Principal Dr. Arun Patil proposed very enthusiastic decision for rankers of the college and to support and to inspire students for study and get good grades. Chairperson under his right grant concession to the top rankers. Merit based scholarship is provided to the toppers.

7.Organizing workshop, Seminar, FDP

Workshops, seminars and FDP should be organized to provide Industry Education Interaction. IQAC Coordinator Prof. Anjum Patel laid planning for national level workshop. Swati Sathye Madam enlisted members for organizing committee. IQAC Coordinator suggested that to organize faculty development program and also send faculty in other college for attending FDP on important topics.

8.Implementation of ISO.

A Very important announcement was made by Chairperson Dr. Arun Patil an implementation of "ISO" in college for defined process and quality of the institute. It is also important to raise the standard and reputation of institute. ISO is an important step towards Quality and Development of college.

9. ICT based teaching and learning.

Information and Communications Technology (ICT) can impact student learning when teachers are digitally literate and understand how to integrate it into curriculum. To Support ICT Based teaching and Learning Laid down proposal for projectors which was accepted by Chairperson Dr. Arun Patil and IQAC Coordinator Mrs. Anjum Patel.

10. Administrative and Academic Audit by external agency

IQAC Chairperson Dr.A.R.Patil put forth the plan of conducting Administrative and Academic Audit by external agency AAA. All IQAC members agreed upon this.

11.Meeting concluded with Thank You Note.



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Internal Quality Assurance Cell
Academic Year 2018-2019

Date: 2/11/2018

NOTICE

It is hereby informed that , the meeting of Internal Quality Assurance Cell(IQAC) is planned on Thursday, 15th November 2018 in Conference room at 10:30 A.M. All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

All the concerned are requested to go through it and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr. Suresh Sase
Mr. Santosh Karekar
Mr. Sudhir Chitnis
Mrs. Swati Sathye
Dr. Shital Mantri
Dr. Shailesh Kasande
Mrs. Vaishali Kale
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Shri. Sunil Bhat (C.A.)



BRACT's
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Internal Quality Assurance Cell
Academic Year 2018-2019

Meeting Agenda

Date:15/11/2018

Venue :Conference Room

Time: 10:30 AM

Called by : IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

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1. Approval of agenda items
 2. Review of the previous IQAC meeting
 3. Conducting Remedial Lecture
 4. Organizing Vishwa Carnival
 5. Arranging Industrial Visit
 6. Organizing Research lecture
 7. Purchasing Sports Equipments
 8. Examination Guidelines
 9. Signing MoU's
 10. Plastic Free City Campaign



BRACT's
Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2018-2019

Minutes of Meeting

Date:15/11/2018

A meeting of IQAC committee was held on Thursday 15th November 2018, at 10:30 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|-----------------------------|--------------------------|
| 1. Dr. Arun Patil. | 2. Mr. Suresh Sase |
| 3. Mr. Santosh Karekar | 4. Mrs. Anjum Patel |
| 5. Prof. Sudhir Chitnis. | 6. Prof. Swati Sathye |
| 7. Mrs. Vaishali Kale | 8. Dr. Sheetal Mantri |
| 9. Dr. Atul Killedar | 10. Mrs. Swati Pujari |
| 11. Ms. Poonam Jadhav | 12. Dr. Ajit Phadkule |
| 13. Shri. Sunil Bhat (C.A.) | 14. Dr. Shailesh Kasande |

Dr. Arun Patil, Principal and Chairman of the IQAC committee welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC

The IQAC Coordinator ,Prof Anjum A.Patel, also welcomed the members to the meeting of the IQAC.

1.Approval of Agenda Items:

Accepted

2.Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3. Conducting Remedial Lecture

Remedial Lectures is assigned to assist students in order to achieve expected competencies in core academic skills. Remedial Lectures for slow learners suggested by IQAC member and HOD Mr. Chitnis sir, with these extra efforts for ICCR students to increase their score.

4.Organising Vishwa Carnival

Vishva Carnival Cultural Secretary Swati Patil informed that for cultural activities under Vishva Carnival, for providing platform for students for presenting their skills and talents like Coding Competition, Collage, Dance Competition, singing competitions, street play, which was arrange on different date.

5. Arranging Industrial Visit

Industrial visit has its own importance in a career of a student who is pursuing a professional degree like BBA and BBA(IB). Dr. Shital Mantri suggested organizing an Industrial visit for BBA and BBA IB in order to have field experience on different tasks like manufacturing patterns, profit generation etc.

6. Organising Research lecture

Dr. Atul killedar put forth for organizing research lecture for faculty members and students, which will help to develop their interest in research activities also encourage faculty members to pursue PhD program.

7. Purchasing Sports Equipments

Poonam Jadhav suggested to increase the number of Sport Equipment for student, proposal was emphasizes on need of better track and field events or activities for students.

8. Examination Guidelines

Chairperson Dr. Arun Patil gave information to all IQAC members about university exam, NSS and SDO Programs as per guidelines of SPPU. Apart from that all exams are conducted as per timetable and schedule of university.

9. Signing MoU's

Chairperson Principal Dr. Arun Patil suggested all IQAC members MoU between CSIR – National Chemical laboratory (NCL), Pune for providing research aid to faculty members as well as students.

10. Plastic Free City Campaign

IQAC Coordinator Prof Anjum Patel informed all the members about Plastic Free City Campaign conducted in the month of September where Participated students collected the plastic waste material from the different areas nearby college campus. The students have collected bags of plastic waste during this activity. After this program, Students have prepared paper bags from papers and displayed a poster with messages like “No to Plastic Bags” in a college.

11. Meeting conducted successfully with Thank You Note.



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Internal Quality Assurance Cell
Academic Year 2018-2019

Date: 01/03/2019

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell(IQAC) is planned on Friday, 8th March 2019 in Conference room at 11:00 A.M. All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

All the concerned are requested to go through it and take necessary action in this regard.


IQAC Coordinator


Chairperson

Copy to:

Mr. Suresh Sase
Mr. Santosh Karekar
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Ms. Zeel Savla



BRACT's
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Internal Quality Assurance Cell
Academic Year 2018-2019

Meeting Agenda

Date:08/03/2019

Venue :Conference Room

Time: 11:00 AM

Called by : IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of agenda items
2. Review of the previous IQAC meeting
3. Infrastructure Development
4. Alumni
5. Additional Division
6. Fees Structure
7. Proposal of new PG Courses
8. Result Analysis
9. Research Publication Intimation



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Vishwakarma College of Arts, Commerce and Science, Pune
Internal Quality Assurance Cell
Academic Year 2018-2019

Minutes of Meeting

Date:08/03/2019

A meeting of IQAC committee was held on Friday, 8th March 2019, at 11:00 a.m. in the conference room of the college. The following members were present for the meeting.

- | | |
|-----------------------------|--------------------------|
| 1. Dr. Arun Patil. | 2. Mr. Suresh Sase |
| 3. Mr. Santosh Karekar | 4. Mrs. Anjum Patel |
| 5. Prof. Sudhir Chitnis. | 6. Mrs. Swati Sathye |
| 7. Mrs. Vaishali Kale | 8. Dr. Sheetal Mantri |
| 9. Dr. Atul Killedar | 10. Mrs. Swati Pujari |
| 11. Dr. Ajit Phadkule | 12. Ms. Zeel Savla |
| 13. Shri. Sunil Bhat (C.A.) | 14. Dr. Shailesh Kasande |
| 15. Ms. Poonam Jadhav | |

Dr. Arun Patil, Principal and Chairman of the IQAC committee Welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The Coordinator, Prof Anjum A. Patel, also welcomed the members to the meeting of the IQAC.

1. Approval of Agenda Items:

Accepted

2.Minutes of the Previous IQAC meeting:

Minutes of the previous IQAC meeting are confirmed.

3. Infrastructure Development

IQAC member Registrar Mr. Sase sir suggested that due to continuous increase in the students strength, there is need for development of infrastructure and after that detailed report was presented by Mr. Sase sir which was supported by Management Committee Members Dr. Shailesh Kasande and IQAC Chairman.

4.Alumni:

Alumni coordinator Mrs. Vaishali Kale suggested organization of alumni meet for the AY-2019-20 and laid down dates and plan so that newly admitted students. one main purpose of alumni meet to support a network of for new graduates. Who will in turn help to raise the profile of VCACS.

5.Additional Division:

Registrar Mr. Sase sir informed all the IQAC members that there is need of extra division for B.Com accordingly the proposal was sent to SPPU for approval.

6.Fees Structure:

Fees Structure is defined by registrar in collaboration with finance officer, which is discussed and finalized in the meet and approved by Principal Dr. Arun Patil and this fees structure is followed for that Academic year.

7.Proposal of new PG Courses

IQAC coordinator Mrs. Anjum Patel suggested for proposing PG Courses like M.Sc (CA) and M.Com. This proposal was agreed by all members as there was no PG course for B.Com Students.

8. Result Analysis :

Result Analysis was presented by Dr. Sheetal Mantri. All Members appreciated PG Result Percentage which was above 95%.

9. Research Publication Intimation

IQAC coordinator Prof. Anjum Patel informed all members about various institutional publications of faculty members h-index of the Institutional publications during the year (based on Scopus/Web of science)

10. Meeting concluded with Thank You Note