



**BRAC T's**  
**Vishwakarma College of Arts, Commerce and Science, Pune**  
**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

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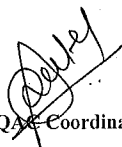
Date:03/6/2019

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on Monday, 10th June 2019 in the Conference room at 11:30 a.m. All IQAC members are invited to attend this meeting.

The Agenda of the meeting is attached with this notice.

All the members of IQAC are requested to go through the notice and take necessary action in this regard.

  
IQAC Coordinator

  
Chairperson

**Copy to:**

Mr. Suresh Sase  
Mr. Santosh Karekar  
Mr. Sudhir Chitnis  
Dr. Shital Mantri  
Mrs. Vaishali Kale  
Ms. PoonamJadhav  
Mrs. Swati Pujari  
Dr. Atul Killedar  
Dr. Ajit Phadkule  
Mr. Gopal Habib  
Dr. Shailesh Kasande  
Shri. Sunil Bhat (C.A.)  
Ms. Anjali Habib



**BRACT's**  
**Vishwakarma College of Arts, Commerce and Science, Pune**  
**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

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**Meeting Agenda**

Date: 10/6/2019

Venue : Conference Room

Time: 11:30 AM

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

**Agenda:**

1. Approval of agenda items.
2. Review of the previous IQAC meeting.
3. Admission Process.
4. International MoU Signing.
5. Administrative and Academic Audit by External Agency
6. Conduction of International Seminar , Workshops, FDP
7. Starting of PG courses: M.Com and M.Sc(CA)
8. Implementation of CBCS
9. Seminar For non teaching Staff members
10. Compiling AQAR
11. Planning of Value added and Certificate courses
12. Purchasing of furniture, equipments and Infrastructural development.



**BRAC'T's**  
**Vishwakarma College of Arts, Commerce and Science, Pune**  
**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

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Minutes of Meeting

Date: 10/06/2019

The meeting of IQAC committee was held on Monday 10<sup>th</sup> June 2019, at 11:30 a.m. in the conference room of the college. The following members were present for the meeting.

- |                             |                         |
|-----------------------------|-------------------------|
| 1. Dr. Arun Patil.          | 2. Mr. Suresh Sase      |
| 3. Mrs. Anjum Patel         | 4. Dr. Sheetal Mantri   |
| 5. Sudhir Chitnis.          | 6. Dr. Shailesh Kasande |
| 7. Mrs. Vaishali Kale       | 8. Ms. Poonam Jadhav    |
| 9. Dr. Atul Killedar        | 10. Mrs. Swati Pujari   |
| 11. Dr. Ajit Phadkule       | 12. Mr. Gopal Habib     |
| 13. Shri. Sunil Bhat (C.A.) |                         |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee welcomed all the members of IQAC committee for the meeting. This was the first meeting in academic year 2019-2020. He briefed the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The IQAC Coordinator, Anjum A. Patel has also welcomed the members to the meeting of the IQAC.

**1. Approval of Agenda Items:**

Accepted

**2. Minutes of the Previous IQAC meeting:**

Minutes of the previous IQAC meeting are confirmed.

### **3. Admission Process:**

Principal Dr. Arun Patil suggested the members for admission committee for the academic year 2019-20, with briefing about various suggestions like advertisement in newspaper, hoarding and using digital media in order to increase strength of the students.

### **4. International MoU Signing:**

Chairperson Dr. Arun Patil suggested signing of MOU between Huddersfield University, UK and VCACS. He gave brief suggestion to HOD Chitnis sir for initial communication with reference person Dr. Jonathan Wakefield from Huddersfield University. Sir also proposed another MOU with Yewon Arts University, South Korea. He also proposed plan for starting Korean Language learning center in VCACS for students.

### **5. Administrative and Academic Audit by External Agency:**

Chairperson Dr. Arun Patil informed that External audit by AAA visit be scheduled to all departments during academic year 2019-20.

### **6. Conduction of International Seminar , Workshops, FDP:**

IQAC Coordinator, Anjum Patel laid down the planning for International seminar and workshops during AY 2019-20. Dr. Shital Mantri enlisted members for organizing committee. IQAC Coordinator also suggested organizing faculty development program in VCACS as well as sending faculty to other colleges for attending FDP.

### **7. Starting of PG courses: MCom and MSc(CA):**

Registrar Suresh Sase informed that application for new PG Courses like M.Sc (CA) and M.Com has been sent to SPPU for approval.

### **8. Implementation of CBCS:**

Chairperson Principal Dr. Arun Patil informed all the IQAC members that from AY- 2019-20, Choice Based Credit System will be implemented for all UG courses as per SPPU guidelines.

### **9. Seminar For non teaching Staff members :**

IQAC coordinator, Anjum Patel resolved to organize two seminars namely Essentials of dealing with Situation and English Language Enhancement for non teaching staff members to boost moral and enhance personal motivation. Resolution passed anonymously.

#### **10. Compiling AQAR :**

IQAC coordinator Anjum Patel recommended compiling of data for AQAR submission, and all members agreed upon this.

#### **11.Planning of Value added and Certificate courses :**

HOD Commerce Dr. Shital Mantri suggested conducting various value added courses as well as certificating courses to enhance employability and entrepreneurship skills of student and also to develop their own skills in their chosen field of the study.

#### **12. Purchasing of furniture, equipments and Infrastructural development:**

Registrar Mr. Suresh Sase along with Mr. Santosh Karekar suggested to purchase benches, Chairs, Computers, Printers etc. to meet requirement. Mrs. Swati Pujari suggested need of new computer labs to meet requirement of increasing strength of students.

#### **13. Meeting concluded with Thank You Note.**



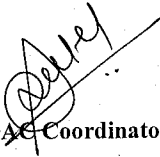
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**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

Date: 4/11/2019

**NOTICE**

It is hereby informed that , the meeting of Internal Quality Assurance Cell(IQAC) is planned on Monday, 11<sup>th</sup>November 2019 in Conference room at 10:30 A.M. All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

All the concerned are requested to go through it and take necessary action in this regard.

  
**IQAC Coordinator**

  
**Chairperson**

**Copy to:**

Mr. Suresh Sase  
Mr. Santosh Karekar  
Mr. Sudhir Chitnis  
Dr. Shital Mantri  
Mrs. Vaishali Kale  
Ms. Poonam Jadhav  
Mrs. Swati Pujari  
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**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

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Meeting Agenda

Date: 11/11/2019

Venue : Conference Room

Time: 10:30 AM

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

**Agenda:**

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1. Approval of agenda items
2. Review of the previous IQAC meeting
3. Analysis of online feedback
4. Conduction of Vishwa Carnival
5. Arranging International Industrial Visit
6. Submission of AISHE data
7. Industry Sponsored Project
8. International Seminar Organization
9. Remedial Lecture
10. River Cleanliness Drive



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**Academic Year 2019-2020**

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Minutes of Meeting

Date: 11/11/2019

A meeting of IQAC committee was held on Monday, 11th November 2019, at 10:30 a.m. in the conference room of the college. The following members were present for the meeting.

- |                          |                             |
|--------------------------|-----------------------------|
| 1. Dr. ArunPatil.        | 2. Mr. Suresh Sase          |
| 3. Mr. Santosh Karekar   | 4. Mrs. Anjum Patel         |
| 5. Sudhir Chitnis        | 6. Dr. Sheetal Mantri       |
| 7. Mrs. Vaishali Kale    | 8. Mr. Gopal Habib          |
| 9. Mrs. Swati Pujari     | 10. Dr. Ajit Phadkule       |
| 11. Dr. Shailesh Kasande | 12. Shri. Sunil Bhat (C.A.) |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC

The IQAC Coordinator, Anjum Patel, also welcomed the members to the meeting of the IQAC.



**1.Approval of Agenda Items:**

Accepted

**2.Minutes of the Previous IQAC meeting:**

Minutes of the previous IQAC meeting are confirmed.

**3. Analysis of online feedback:**

HOD Sudhir Chitnis sir presented analysis of online feedback of faculty members and also suggested corrective measures for faculty members whose feedback is not up to the mark.

**4.Conduction of Vishwa Carnival:**

Cultural Secretary Swati Pujari presented schedule for "Vishwa Carnival" cultural program which includes Collage, Dance, Singing , Street play, Food decoration , Blind snake, Software development, Debate , Auction, Fancy dress, Blast the balloon, Musical chair as well as various Sports competitions.

**5.Arranging International Industrial Visit:**

Dr. Shital Mantri suggested organizing an International Industrial visit to Thailand for BBA and BBA(IB) students in order to have field experience on different tasks like manufacturing patterns, profit generation, Sales etc. This proposal was approved by Chairperson Dr. Arun Patil.

**6.Submission of AISHE data :**

Chairperson Dr.Arun Patil resolved that structured data to be submitted to AISHE.

**7. Industry Sponsored Project:**

Dr.Shital Mantri informed about Industry sponsored project for final year BBA students. Also finalized students list is presented.

**8.International Seminar Organization:**

Chairperson Dr.Arun Patil and IQAC coordinator Anjum Patel putforth the planning of organization of International Seminar on i)"Earn and learn in Korea with Opportunities of Higher Education". ii)"Opportunities of studying in University of Huddersfield,UK" and iii) "International Seminar on Opportunities in UK after Science Graduation".

### **9. Remedial Lecture**

Remedial Lectures for slow learners suggested by BBA(CA) coordinator Vaishali Kale and BCom coordinator Poonam Jadhav as these lectures helps students in order to achieve expected competencies in core academic skills.

### **10.River Cleanliness Drive:**

Overview is being given by IQAC coordinator Anjum Patel about "River Cleanliness Drive" organized by NSS department of VCACS on the occasion of the 150th Birth anniversary of Mahatma Gandhiji on 2nd October 2019.

### **11.Meeting conducted successfully with Thank You Note.**



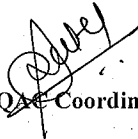
**BRACT's**  
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**Internal Quality Assurance Cell**  
**Academic Year 2019-2020**

Date:03/03/2020

NOTICE

It is hereby informed that, the meeting of Internal Quality Assurance Cell (IQAC) is planned on Wednesday, 11<sup>th</sup> March 2020 in Conference room at 11:00 A.M. All IQAC members are invited to attend this meeting. The Agenda of the meeting is attached with this notice.

All the concerned are requested to go through it and take necessary action in this regard.

  
IQAC Coordinator

  
Chairperson

**Copy to:**

Mr. Suresh Sase  
Mr. Santosh Karekar  
Mr. Sudhir Chitnis  
Dr. Sheetal Mantri  
Mrs. Vaishali Kale  
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**Meeting Agenda**

Date: 11/03/2020

Venue : Conference Room

Time: 11:00 A.M.

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

**Agenda:**

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1. Approval of agenda items
2. Review of the previous IQAC meeting
3. Alumni meet Report
4. Fees Structure
5. Result Analysis
6. Research Publication Intimation
7. Review of Linkages



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Minutes of Meeting

Date:11/03/2020

A meeting of IQAC committee was held on Wednesday, 11<sup>th</sup> March 2020, at 11:00 a.m. in the conference room of the college. The following members were present for the meeting.

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|--------------------------|-----------------------|
| 1. Dr. Arun Patil.       | 2. Mr. Suresh Sase    |
| 3. Mr. Santosh Karekar   | 4. Mrs. Anjum Patel   |
| 5. Sudhir Chitnis.       | 6. Dr. Sheetal Mantri |
| 7. Mrs. Vaishali Kale    | 8. Dr. Atul Killedar  |
| 9. Dr. Ajit Phadkule     | 10. Ms. Anjali Habib  |
| 11. Dr. Shailesh Kasande | 12. Ms. Poonam Jadhav |

Dr. Arun Patil, Principal and Chairperson of the IQAC committee Welcomed all the members of IQAC committee for the meeting. He guided the members about the agenda of the meeting and invited various suggestions from members of IQAC.

The Coordinator Anjum A.Patel also welcomed the members to the meeting of the IQAC.

**1.Approval of Agenda Items:**

Accepted

**2.Minutes of the Previous IOAC meeting:**

Minutes of the previous IQAC meeting are confirmed.

**3. Alumni meet Report:**

Alumni coordinator Mrs. Vaishali Kale presented details of Alumni meet report for the AY-2019-20.

**4. Fees Structure:**

Fees Structure for next academic year is defined by Registrar Mr. Suresh Sase along with Mr. Santosh Karekar, which is discussed and finalized in the meet and approved by Chairperson Dr. Arun Patil.

**5. Result Analysis :**

Result Analysis presented by HOD Science Sudhir Chitnis. All IQAC members appreciated PG Result.

**7..Research Publication Intimation:**

IQAC coordinator Anjum Patel informed all members about various institutional publications of faculty members h-index of the Institutional publications during the year (based on Scopus/Web of science)

**8. Review of Linkages :**

Review is being taken by IQAC coordinator Anjum Patel about personal, Industrial and Institutional Linkages for knowledge sharing.

**9.Meeting concluded with Thank You Note**